

# ***KANDULA GROUP OF INSTITUTIONS: KADAPA***

*Training & Placement Cell*

## **Kind Attention of Final Year B.Tech Students**

### **GLENWOOD SYSTEMS ON CAMPUS**

### **RECRUITMENT DRIVE ON 01<sup>st</sup> April, 2017**

**Selection:** - 01<sup>st</sup> April, 2017 (Saturday)

**Venue:** - K.S.R.M. College of Engineering: Kadapa

**Reporting Time:** 10:00 AM

**Job Location:** Chennai.

**Designation:** Software Programmer / Associate

**Company Website:** [www.glenwoodsystems.com](http://www.glenwoodsystems.com)

**Service Agreement:** 3 years

### **Job Description:-**

1. Candidate Should be BE / B.Tech– 2017 passing out
2. Candidates should possess 60% and above from 10<sup>th</sup> onwards.
3. Evaluating and increasing the program's effectiveness;
4. Adapting the program to new requirements, as necessary;
5. Updating, repairing, modifying and developing existing software and generic applications.
6. Devising possible solutions to anticipated problems;.
7. Must be flexible to work in a team.
8. Reacting to problems and correcting the program as necessary;

### **Skills and Specifications:**

- We are seeking highly organized, energetic and dynamic candidates with great attitude, attention to detail and strong communication skills to join us.
- Candidates must be team players, have a thirst for knowledge, the energy to work in a fast paced environment and a desire to grow in an entrepreneurial company.
- Candidates must have considerable knowledge in the following technical concepts and also in their academics Syllabus:

### **Technical Concepts:**

- JAVA, C, C++ Programming.
- Database Systems like Postgre SQL , MySQL.
- Java script, VB script, HTML , CSS, XML & XSL.
- Android and other mobile platforms

Branches: - **CSE & ECE**

**Salary: - 2, 30,000/- to 2, 60,000/- per annum**

**Interview process:-**

Step 1: Programming Test

Step 2: HR & Technical Interview

Step 3: Telephonic Technical Interview

Step 4: **Selected Candidates will be notified for the Final round with Project Manager & Project lead at our Chennai office.**

## **Client Care Analyst**

**Job Description:**

- The Client & Claims Analyst is responsible for interacting with the clients and maintaining the company business.
- Client & Claims Analyst must be able to assure complete Client satisfaction through all stages of the operations process. Must be able to establish and maintain strong relationships throughout the business process.

**Key Responsibilities:**

- Proactive Communication with Clients
- Answering Clients and Customers calls
- Resolving client issues
- Explaining the progress of client accounts
- Preparing documentation
- Training Clients
- Assisting maintenance engineers
- Providing feedback on product development
- Developing Plans to reduce rework with the aim of eliminating rework
- Following up with Clients regarding outstanding issues

**Skills and Specifications:**

- Resolving client problems and relating to Clients
- Monitoring Client accounts
- Time management, specially to meet deadlines
- Using computer applications
- Managing & Presenting information
- Planning and multitasking
- Taking direction
- Interpersonal communication

- Networking
- Self-motivated; demonstrating the ability to achieve the Client satisfaction with minimal supervision
- Must possess strong communication and presentation skills and be able to communicate professionally over the phone & in written responses and reports.
- Comfortable in the dynamic atmosphere of a technical organization with a rapidly expanding Client base.
- Organized, flexible and analytical
- Ability to cope under rigorous pressure.
- Persistent with a team attitude.

**Qualification:** Any Degree. Candidates with max of two backlogs are also eligible.

**Salary:** CTC INR 2, 00,000 – INR 2, 40,000/- Annum.

**Service Agreement:** Minimum 2 years

**Shift Timings:** Timing from 5:30pm – 3:30am & 6:30pm-4:30am (Fixed OFF on Sat & Sun)

### INTERVIEW PROCESS

- **First Round : Group Discussion**
- **Second Round : HR Interview (F-F)**
- **Selected Candidates will be notified for a Final Round with Project Manager & Project lead at Chennai.**

### **Requirements**

1. Two set of photo copies of all academic certificates
2. College ID card
3. Two Passport Size Color Photograph
4. Two Updated Resume

**PRINCIPAL**

Copy to Director's Table for Information.  
 Copy to Principal's of KORM CE & KLM CEW  
 Copy to Placement officers of KORM CE & KLM CEW  
 Copy to all HoD information and with a request to get the circular read out in all the final year classrooms.  
 Copy to all the Placement Co-Ordinators  
 Display in all notice boards  
 Copy to Library Notice Board  
 Copy to AO for Information.